



EVENT CONTRACT

POCONO PLATEAU CAMP AND RETREAT CENTER

304 Pocono Plateau Rd. Cresco, PA 18326
 Phone: (570) 676-3665 Fax: (570) 676-9388
 www.poconoplateau.org

"Experiencing the Gospel of Jesus Christ through recreation, challenge and reflection."

New York Plainview UMC
 992 Old Country Rd
 Plainview NY 11803
 516-681-1713

Kimberly Rhee
 992 Old Country Rd
 Plainview NY 11803
 (h): 516-569-4238 (c): 516-680-8137
 rxnrhee@optonline.net

| | |
|--------------------|--|
| GROUP: | Youth Retreat |
| GROUP SIZE: | 20 - guaranteed minimum number of participants |

- The Guest Group agrees to contact the Plateau with the exact number **one week prior** to scheduled retreat.
- The Guest Group will pay the full retreat rate for 'Guaranteed Minimum Number' of Participants (GMN) as listed on this contract. Please NOTE that if the number you call with **one week prior to your retreat** is greater than the GMN as listed on your contract you will be responsible for full payment of that number, or the total number who come, whichever is greater.

LODGING/ACCOMMODATIONS:

| | |
|-------------------|--|
| ARRIVAL: | Thursday, December 27, 2012: 04:00 pm |
| DEPARTURE: | Saturday, December 29, 2012: 02:00 pm |
| LODGING: | <input checked="" type="checkbox"/> Main Site Lodging <input type="checkbox"/> Adventure Site Lodging <input type="checkbox"/> Day-Use - None needed • Pocono Plateau reserves the right to assign the specific lodging and meeting facilities and to make adjustments to best meet the needs of all guest groups. • Main Site Lodging includes 1 meeting room/group. |

MEALS:

| Date | Meals |
|-------------------|---|
| December 27, 2012 | Dinner 06:00 pm |
| December 28, 2012 | Breakfast 08:00 am, Lunch 12:30 pm, Dinner 05:30 pm |
| December 29, 2012 | Breakfast 08:00 am, Lunch 12:30 pm |

CHARGES:

| GroupType | Description | Quantity | Rate | Total |
|-----------|-------------------------|----------|----------|------------|
| | Adult, 2 Nights/6 Meals | 20 | \$125.00 | \$2,500.00 |

OTHER SERVICES:

Kimberly Rhee is contact person (not coming) - John Lee (Youth Pastor-coming)
 John Lee contact: 201-919-5139 zadooplum@gmail.com

DEPOSIT & DEADLINE:

DEPOSIT #1:

The Guest Group agrees to send this signed Contract along with a minimum deposit \$1,250.00 no later than 12/3/2012

DEPOSIT #2:

The Guest Group agrees to send a 2nd deposit of N/A no later than _____

- A 3% processing charge will be added to all credit card payments.
- All deposits are non-refundable and are required by the due date in order to reserve the requested dates and facilities. Failure to submit deposits by the stated deadlines will allow Pocono Plateau to book a different group for the facilities and dates stated in this contract.

| Office Use Only | |
|--|--------------------------------|
| Contract Sent Date: 11/13/12 | Contract Received Date: |
| Date: | Amount |
| Deposit 1: Deposit 2: | |